	सामग्री प्रबंधन अनुभाग	Material Management Section
	भारतीय प्रौद्योगिकी संस्थान, रूड़की	Indian Institute of Technology Roorkee
	रूड़की-247667, हरिद्वार, उत्तराखण्ड, भारत	Roorkee-247667(Haridwar)
	Phone-(O) 01332-28-4293/4693	(Uttarakhand) (India)
	E-mail: mmiitr@iitr.ac.in	Phone-(O) 01332-28-4293/4693 E-mail: mmiitr@iitr.ac.in

No.: IITR/MM-11/GeM/2022-23/375

Date: 23rd July' 2022

अधिसूचना/NOTIFICATION

विषय: गवर्नमेंट ई-मार्केटप्लेस (जीईएम) और जीईएम के बाहर वस्तुओं/सेवाओं की खरीद।

Subject: Procurement of Goods/Services through Government e-Marketplace (GeM) and outside GeM.


संदर्भ/Reference: IITR/MM/GeM/2022-23/209 Date: 13/06/2022


उपर्युक्त अधिसूचना के जारी होने के बाद अधोहस्ताक्षरी को विभागाध्यक्षों और संकायों से विभिन्न सुझाव/टिप्पणियां प्राप्त हुई हैं। आपके संज्ञान में यह लाया जाता है कि जारी अधिसूचना की संबंधित समिति द्वारा समीक्षा की जा रही है। समीक्षा समाप्त होने तक, संदर्भित अधिसूचना को स्थगित रखा जाएगा।

उपरोक्त आदेश निदेशक की स्वीकृति से जारी किया गया है।

Subsequent to the issue of the above-referred notification, undersigned has received various suggestions/ comments from the HODs and faculties. It is to bring to your notice that the issued notification is being reviewed by the relevant committee. Till the review is over, the referred notification will be kept in abeyance.

This is issued with the approval of the Director.


 23/7/2022
 उप-कुलसचिव/Deputy Registrar,
 सामग्री प्रबंधन/Material Management,
 भा०प्रौ०सं०रूड़की/IIT Roorkee

	सामग्री प्रबंधन अनुभाग	Material Management Section
	भारतीय प्रौद्योगिकी संस्थान, रुड़की	Indian Institute of Technology Roorkee
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No.: IITR/MM/GeM/2022-23/209

Date: 13/06/2022

अधिसूचना/NOTIFICATION

विषय: गवर्नमेंट ई-मार्केटप्लेस (जीईएम) और जीईएम के बाहर वस्तुओं/सेवाओं की खरीद।

Subject: Procurement of Goods/Services through Government e-Marketplace (GeM) and outside GeM.

- संदर्भ: 1. कार्यालय ज्ञापन संख्या: एफ. 6/14/2020-पीपीडी दिनांक: 23/10/2020 और 6/18/2019-पीपीडी दिनांक: 23/01/2020 व्यय विभाग (डीओई), वित्त मंत्रालय
2. जीएफआर 2017 का नियम-149
3. आईआईटीआर एस एंड पी नियम-2018

- Reference: 1. Office Memorandum No.: F. 6/14/2020-PPD Dated: 23/10/2020&6/18/2019-PPD Dated: 23/01/2020 issued by Department of Expenditure (DOE), Ministry of Finance
2. Rule-149 of GFR 2017
3. IITR S&P Rule-2018

उपरोक्त संदर्भों के संबंध में, भा० प्रौ० सं० रुड़की के सभी विभागों/केंद्रों/इकाइयों द्वारा वस्तुओं और सेवाओं की सभी खरीद केवल GeM के माध्यम से अनिवार्य होगी। हालांकि, यदि उत्पाद/सेवा GeM पर उपलब्ध नहीं है, तो खरीदारों को सभी मामलों में GeMAR&PTS आईडी जनरेट करने की आवश्यकता होगी। जहां भी तात्कालिकता के कारण यह संभव नहीं है, खरीदारों को GeM की गैर-कार्यशील के प्रासंगिक स्क्रीनशॉट लेने के साथ-साथ खरीद की तत्काल प्रकृति के लिए डीन एफ एंड पी / एसआरआईसी से अनुमोदन लेना अनिवार्य होगा, डीओई के कार्यालय ज्ञापन दिनांक 23/01/2020 के अधीन।

GeM के बाहर की गई सभी खरीद के लिए, GeMAR&PTS Id (रिपोर्ट) तैयार करना अनिवार्य है।

With regard to the above references, all Procurement of Goods and Services by all departments/centres/units of IIT Roorkee will be mandatory done through GeM only. However, if the product/service is not available on GeM, buyers will be required to generate GeMAR&PTS ID in all cases. Wherever the same is not possible due to urgency, buyers will be required to take the approval of Dean F&P/SRIC (as the case may be) in support of his claim for



the urgent nature of procurement along with taking relevant screenshots of non-functioning of GeM as laid down in the OM dated 23/01/2020 of DOE.

For procurement done outside GeM, It is mandatory to generate the GeMAR & PTS Id (report).


13/6/2022
उप-कुलसचिव/Deputy Registrar,
सामग्री प्रबंधन/Material Management,
भा० प्रौ० सं० रुड़की/IIT Roorkee

संलग्नक/Enclosures:

उपरोक्त संदर्भ में उल्लेख के अनुसार/As mentioned in the Reference.

No.F.6/14/2020-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

Room No.512, Lok Nayak Bhawan,
New Delhi. Dated the 23rd October, 2020

OFFICE MEMORANDUM

Subject: Procurement of Goods/Services through Government e-Marketplace (GeM) and outside GeM.

Reference: (i) Department of Expenditure's OM No.F.6/18/2019-PPD dated 23.01.2020 regarding "Procurement of Goods/ Services through Government e-Marketplace (GeM)"

(ii) Department of Expenditure's OM No.F.6/14/2020-PPD dated 27.08.2020 regarding "Procurement of Goods/ Services through Government e-Marketplace (GeM) and outside"

With regard to the above references, it has now been decided that **buyers will be required to generate GeMAR&PTS ID in all cases.** Wherever the same is not possible due to urgency, buyers will be required to upload the approval of associated finance in support of his claim for the urgent nature of procurement alongwith taking relevant screenshots as laid down in this Department OM dated 23.01.2020.



(Kotluru Narayana Reddy)

Deputy Secretary to the Govt. of India

Telfax: 24621305

Email: kn.reddy@gov.in

To

All Secretaries and Financial Advisors of All Ministries/Departments to Government of India.

Copy to:

Secretary, Department of Public Enterprises with a request to issue appropriate instructions to Public Sector Undertakings in this regard.

No.F.6/14/2020-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

Room No.512, Lok Nayak Bhawan,
New Delhi. Dated the 23rd October, 2020

OFFICE MEMORANDUM

Subject: Procurement of Goods/Services through Government e-Marketplace (GeM) and outside GeM.

Reference: (i) Department of Expenditure's OM No.F.6/18/2019-PPD dated 23.01.2020 regarding "Procurement of Goods/ Services through Government e-Marketplace (GeM)"

(ii) Department of Expenditure's OM No.F.6/14/2020-PPD dated 27.08.2020 regarding "Procurement of Goods/ Services through Government e-Marketplace (GeM) and outside"

With regard to the above references, it has now been decided that **buyers will be required to generate GeMAR&PTS ID in all cases.** Wherever the same is not possible due to urgency, buyers will be required to upload the approval of associated finance in support of his claim for the urgent nature of procurement alongwith taking relevant screenshots as laid down in this Department OM dated 23.01.2020.



(Kotluru Narayana Reddy)

Deputy Secretary to the Govt. of India

Telfax: 24621305

Email: kn.reddy@gov.in

To

All Secretaries and Financial Advisors of All Ministries/Departments to Government of India.

Copy to:

Secretary, Department of Public Enterprises with a request to issue appropriate instructions to Public Sector Undertakings in this regard.

No.F.1/26/2018-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

Room.No.512, Lok Nayak Bhawan,
New Delhi dated the 2nd April, 2019.

OFFICE MEMORANDUM

Subject: Replacement of name of erstwhile DGS&D (Directorate General of Supplies & Disposals) by GeM (Government e-Marketplace) in General Financial Rules (GFRs) 2017 - reg.

The undersigned is directed to refer Supply Division, Department of Commerce (DoC) OM No. 1(1)/2018-Pol. Dated 20.08.2018 proposing changes in GFRs, 2017 and to say that the proposal of DoC has been examined and it has been decided with the approval of Finance Minister to make changes to the GFRs, 2017 as tabulated below:

S.No.	Existing Provisions of GFRs, 2017	Amended Rule
1.	<p>Rule 147: Powers for procurement of goods:</p> <p>The Ministries or Departments have been delegated full powers to make their own arrangements for procurement of goods. In case, however, a Ministry or Department does not have the required expertise, it may project its indent to the Central Purchase Organisation (e.g. DGS&D) with the approval of competent authority. The indent form to be utilized for this purpose will be as per the standard form evolved by the Central Purchase Organisation.</p>	<p>Rule 147: Powers for procurement of goods:</p> <p>The Ministries or Departments have been delegated full powers to make their own arrangements for procurement of goods and services, that are not available on GeM. Common use Goods and Services available on GeM are required to be procured mandatorily through GeM as per Rule 149.</p>
2.	<p>Rule 149 Government e-Marketplace (GeM):</p> <p>DGS&D or any other agency authorized by the Government will host an online Government e-Marketplace (GeM) for common use Goods and Services. DGS&D will ensure adequate publicity including periodic</p>	<p>Rule 149 Government e-Marketplace (GeM):</p> <p>Government of India has established the Government e-Marketplace (GeM) for common use Goods and Services. GeM SPV will ensure adequate publicity including periodic advertisement of the items to</p>

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S.No.	Existing Provisions of GFRs, 2017	Amended Rule
	<p>advertisement of the items to be procured through GeM for the prospective suppliers. The Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM. The credentials of suppliers on GeM shall be certified by DGS&D. The procuring authorities will certify the reasonability of rates. The GeM portal shall be utilized by the Government buyers for direct on-line purchases as under:</p> <p>(i) Up to Rs.50,000/- through any of the available suppliers on the GeM, meeting the requisite quality, specification and delivery period.</p> <p>(ii) Above Rs.50,000/- and up to Rs.30,00,000/- through the GeM Seller having lowest price amongst the available sellers, of at least three different manufacturers, on GeM, meeting the requisite quality, specification and delivery period. The tools for online bidding and online reverse auction available on GeM can be used by the Buyer if decided by the competent authority.</p> <p>(iii) Above Rs.30,00,000/- through the supplier having lowest price meeting the requisite quality, specification and delivery period after mandatorily obtaining bids, using online bidding or reverse auction tool provided on GeM.</p>	<p>be procured through GeM for the prospective suppliers. The Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM. <i>The credentials of suppliers on GeM shall be certified by GeM SPV. The procuring authorities will certify the reasonability of rates.</i> The GeM portal shall be utilized by the Government buyers for direct on-line purchases as under:</p> <p>(i) Up to Rs.25,000 through any of the available suppliers on the GeM, meeting the requisite quality, specification and delivery period.</p> <p>(ii) Above Rs.25,000 and up to Rs.5,00,000 through the GeM Seller having lowest price amongst the available sellers (excluding Automobiles where current limit of 30 lakh will continue), of at least three different manufacturers, on GeM, meeting the requisite quality, specification and delivery period. The tools for online bidding and online reverse auction available on GeM can be used by the Buyers even for procurements less than Rs 5,00,000.</p> <p>(iii) Above Rs.5,00,000 through the supplier having lowest price meeting the requisite quality, specification and delivery period after mandatorily obtaining bids, using online bidding or reverse auction tool provided on GeM <i>(excluding Automobiles where current limit of 30 lakh will continue).</i></p> <p>Note: There is no change in clauses (iv) to (viii).</p>

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S.No.	Existing Provisions of GFRs, 2017	Amended Rule
3.	<p>Rule 150: Registration of Suppliers:</p> <p>(i) With a view to establishing reliable sources for procurement of goods commonly required for Government use, the Central Purchase Organisation (e.g. DGS&D) will prepare and maintain item-wise lists of eligible and capable suppliers. Such approved suppliers will be known as "Registered Suppliers". All Ministries or Departments may utilise these lists as and when necessary. Such registered suppliers are prima facie eligible for consideration for procurement of goods through Limited Tender Enquiry. They are also ordinarily exempted from furnishing bid security along with their bids. A Head of Department may also register suppliers of goods which are specifically required by that Department or Office, periodically. Registration of the supplier should be done following a fair, transparent and reasonable procedure and after giving due publicity.</p> <p>(v) The list of registered suppliers for the subject matter of procurement be exhibited on the Central Public Procurement Portal and websites of the Procuring Entity/ e-Procurement/ portals.</p>	<p>Rule 150: Registration of Suppliers:</p> <p>(i) <i>For goods and services not available on GeM</i>, Head of Ministry/ Department may also register suppliers of goods and services which are specifically required by that Department or Office, periodically. Registration of the supplier should be done following a fair, transparent and reasonable procedure and after giving due publicity. Such registered suppliers should be boarded on GeM as and when the item or service gets listed on GeM.</p> <p>(v) The list of registered suppliers for the subject matter of procurement be exhibited on websites of the Procuring Entity/ e-Procurement portals.</p> <p>Note: There is no change in clauses (ii) to (iv).</p>
4.	<p>Rule 155: Purchase of goods by Purchase Committee:</p> <p>Purchase of goods costing above Rs. 25,000 (Rupees twenty five thousand only) and upto Rs.2,50,000/- (Rupees two lakh and fifty thousand only) on each occasion may be made on the recommendations of a duly constituted Local Purchase Committee consisting</p>	<p>Rule 155: Purchase of goods by Purchase Committee:</p> <p><i>In case a certain item is not available on the GeM portal</i>, Purchase of goods costing above Rs. 25,000 (Rupees twenty five thousand only) and upto Rs.2,50,000 (Rupees two lakh and fifty thousand only) on each occasion may be made on the recommendations of a</p>

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S.No.	Existing Provisions of GFRs, 2017	Amended Rule
	<p>of three members of an appropriate level as decided by the Head of the Department. The committee will survey the market to ascertain the reasonableness of rate, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate as under:</p> <p>"Certified that we, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Commerce or Ministry/ Department concerned."</p>	<p>duly constituted Local Purchase Committee consisting of three members of an appropriate level as decided by the Head of the Department. The committee will survey the market to ascertain the reasonableness of rate, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate as under:</p> <p>"Certified that we, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Commerce or Ministry/ Department concerned."</p>
5.	<p>Rule 225 (xiii): Copies of all contracts and agreements for purchases of the value of Rupees Twenty-five Lakhs and above, and of all rate and running contracts entered into by civil departments of the Government other than the departments like the Directorate General of Supplies and Disposals for which a special audit procedure exists, should be sent to the Audit Officer and /or the Accounts officer as the case may be.</p>	<p>Rule 225 (xiii) Copies of all contracts and agreements for purchases of the value of Rupees Twenty-five Lakhs and above entered into by civil departments of the Government, should be sent to the Audit Officer and or the Accounts officer as the case may be.</p>

2. It has been also decided to delete Rules 148,156,159(iv),160(iii),173(xv) and 174(iv) of GFRs, 2017 related to rate contracts.

3. This OM is also available on our website www.doe.gov.in -> Notification -> Circular --> Procurement Policy OM.

K. S. Reddy

4. Hindi version of this OM will follow.

K. Narayana Reddy 2/4/2019
(K Narayana Reddy)
Under Secretary to the Govt. of India
Telfax:-24621305
Email:-kn.reddy@nic.in

To

- (i) Secretaries to All Central Government Ministries/ Departments
- (ii) Financial Advisors of All Central Government Ministries/ Departments